

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
January 26, 2009

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, January 26, 2009 at 7:00 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and the Courier News newspapers on January 21, 2009. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: John Donnadio, Gregory Gillette, Judith C. Haas, Steven D. Paget, and Wolfgang Schneider

Frank A. Blandino arrived at 7:30 p.m.

MEMBERS ABSENT: Neil Hudes, David T. Lin, and Marc Rosenberg

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa M. Antunes, Assistant Superintendent for Curriculum and Instruction, Mr. Scott Rocco, Assistant Superintendent for Personnel, Mr. Aiman Mahmoud, School Business Administrator/Board Secretary, and Mr. Gerald Eckert, Assistant School Business Administrator/Assistant Board Secretary

Executive Session

A motion was made by Mr. Paget and seconded by Mr. Gillette that the board adopt a resolution to go into executive session.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are a substitute teacher matter and a lunch aid matter.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 7:30 p.m.

Mr. Blandino arrived at 7:30 p.m.

Approval of Minutes

A motion was made by Mr. Blandino and seconded by Mr. Paget to approve the minutes from the work meeting held on December 8, 2008.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Paget and seconded by Mr. Gillette to approve the minutes of the executive session held on December 8, 2008.

Upon call of the question, the motion carried with five members voting in favor and Mr. Donnadio abstaining.

A motion was made by Mr. Paget and seconded by Mr. Gillette to approve the minutes of the regular meeting held on December 15, 2008.

Upon call of the question, the motion carried with five members voting in favor and Mr. Donnadio abstaining.

Correspondence

None

Board Recognition/Awards

The board recognized the Hillsborough Educational Foundation for their awarding of innovative curriculum grants for eight projects. Ms. Spagnolla and Ms. Dombrowski, from the Hillsborough Educational Foundation, introduced the teachers who were awarded these grants.

Dr. Forsthoffer also announced that the Hillsborough Educational Foundation will be hosting their annual fundraiser "Taste of the Good Life" on April 27, 2009 at Roycebrook golf club.

Mr. Donnadio asked that the board recognize the high school wrestling team for winning the Skyland Conference Championship for the first time in school history.

New Business

Mr. Donnadio asked that the board look into allowing Hillsborough students to attend sporting events free of charge. He asked how much revenue is generated by charging the student body.

Mr. Schneider, acting president, referred this to Mr. Mahmoud to look into the feasibility.

Mr. Blandino asked that the board consider adding a committee for athletics when the board organizes in April.

Superintendent's Report

Dr. Forsthoffer reported that the district has pulled all peanut butter products from the school menus as a result of the national recall of peanut butter products.

He also reported that Governor Corzine has signed a new law that will allow moving an election that falls on a religious holiday. Dr. Forsthoffer stated that this would have been the case for the school board election in the next year or two.

Dr. Forsthoffer also stated that the administration is working on the 2009-10 budget and that they are conscious of the current economic times and are striving to put together a fair budget.

Time was allowed for questions and comments on the superintendent's report.

Input on the 2009-2010 Budget

None

Action Agenda

Public Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Mr. Paget and seconded by Mr. Blandino that the board of education approve the curriculum and instruction agenda as follows:

Approval of the following Revised Curriculum:

Computer Curriculum – Grades 3-8

Approve the following Course Title Change – Social Studies:

From	To
Psychology	Individual and Interpersonal Behavior

Approval of NCLB Grant Award (September 1, 2008 – August 31, 2009) as follows:

Approval and acceptance of the 2009 NCLB grant award:

NCLB Title I Part A	\$ 304,358.00
NCLB Title II Part A	\$ 123,115.00
NCLB Title II Part D	\$ 2,522.00
NCLB Title III	\$ 30,286.00
NCLB Title IV	<u>\$ 14,902.00</u>
TOTAL	\$ 475,183.00

Approval of Grant Application

Approve the following grant application:

<u>Grant</u>	<u>Amount</u>
NJSBAIG 2009 Safety Grant	\$17,013

Approval Submission of the Following Grant Application:

Approve submission of the “Youth Heart Watch Training Grant” as follows:

<u>School</u>	<u>Amount</u>
Amsterdam Elementary School	\$ 600.00
Hillsborough Elementary School	\$ 600.00
Sunnymeade Elementary School	\$ 600.00
Woodfern Elementary School	\$ 600.00
Woods Road Elementary School	\$ 600.00
Auten Road Intermediate School	\$ 600.00
Hillsborough High School	<u>\$ 600.00</u>
TOTAL	\$4,200.00

Approval of Use of Title I Money for Teacher Salaries

Approve the distribution of salaries of the 2008-09 Title I grant for teaching positions as listed on Schedule I-A.

Upon call of the roll, the motion carried with a unanimous vote recorded.

PERSONNEL

A motion was made by Mr. Paget and seconded by Mr. Gillette that the board of education approve the personnel agenda as follows:

Retirements and Resignations

Name	Location	Position	Reason	Effective Date	Dates of Employment
Joan Carbone	High School	Special Education	Retirement	July 1, 2009	9/1/1986 – 6/30/2009
Cynthia Fekete	High School	Special Education	Retirement	July 1, 2009	9/1/1979 – 6/30/2009
Kathleen Kansky	Middle School	Special Education	Retirement	July 1, 2009	9/1/1982 – 6/30/2009
James Reese	High School	Guidance Counselor	Retirement	July 1, 2009	9/1/1974 - 6/30/2009
Gary Smith	Auten Road Intermediate	Music Teacher	Retirement	July 1, 2009	9/1/1966 – 6/30/2009

Leaves of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Nicole Alexander	Middle School	Special Education teacher	Disability/FMLA	3/17/2009 – 5/22/2009
Elizabeth Berliner	High School	Math teacher	Disability/FMLA/Child Care	4/14/2009 – 6/30/2010
Nora Brinkofski	Auten Road Intermediate	Guidance Counselor	Disability	2/23/2009 – 5/1/2009
Katie Chicalace	High School	Social Worker	Disability/FMLA	4/14/2009 – 6/30/2009
Kim Cocuzza	Auten Road Intermediate	LDTC	Disability/FMLA/Child Care	5/11/2009 – 12/30/2009
Deborah Corr	Woods Road	Secretary	Unpaid LOA	2/9/2009 – 2/13/2009
Lillian Grillo	Middle School	Science teacher	Unpaid LOA	2/13/2009 – 4/3/2009
Nancy Mastriana	Middle School	Special Education teacher	Disability	2/9/2009 – 4/3/2009
Olivia Monillas	Middle School	French teacher	FMLA	6/8/2009 – 6/15/2009
Stephanie Moore	Hillsborough Elementary	Grade 4 teacher	Disability/FMLA	3/23/2009 – 6/30/2009
Mia Styles	Middle School	Literacy	Disability/FMLA	3/9/2009 – 6/30/2009
Maria Yurecko	High School	LDTC	Disability/Unpaid LOA	4/14/2009 – 6/30/2009

Revised Leaves of Absence

Name	Location	Position	Type of Leave	From Effective Date	To Effective Date
Ilene Champion	Triangle School	Grade 3 Teacher	Disability/FMLA/Child Care	1/26/2009 – 6/30/2009	1/14/2009 – 6/30/2009
Luisa Trani	Auten Road Intermediate	Italian Teacher	Disability/FMLA	1/20/2009 – 5/15/2009	1/14/2009 – 5/15/2009

Revised Long Term Substitute

Name	Position	Location	Replacing	Effective	Salary
Deborah Cortigiani	Italian	Auten Road Intermediate	Luisa Trani (LOA)	1/16/2009 – 5/15/2009	\$47,0780 Pro Rated BA Step 1

Change In Contract

Name	Location	From Position	To Position	Effective Date	Salary
Amy Drylewicz	Triangle School	.5 Special Ed. Teacher	Full Time Special Ed. Teacher	2/2/2009 – 6/30/2009	\$47,080 Pro Rated BA Step 1
Christine Silverman	Transportation	Transportation Aide (5.5 hours/day)	Transportation Driver (7.5 hours/day)	1/5/2009 – 6/30/2009	\$24.88/hour Step 1

Appointments 2008-2009

Approve the appointment of the following personnel for the 2008-2009 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Vice Principal

Name	Position	Location	Replacing	Effective	Salary
Joseph Majka	Vice Principal – 12 month	High School	T. Lebo	4/1/2009 – 6/30/2009	\$85,000 Pro Rated

Long Term Substitute

Name	Position	Location	Replacing	Effective	Salary
Kimberly Beers	Science	Middle School	L. Grillo	2/13/2009 – 4/3/2009	\$47,080 Pro Rated BA Step 1
Cynthia Chiappetta	Special Ed/Resource	Amsterdam School	J. Snyder	3/9/2009 – 5/19/2009	\$47,080 Pro Rated

Name	Position	Location	Replacing	Effective	Salary
					BA Step 1
Kara McKenna	Grade 3	Hillsborough Elementary	S. Moore	3/23/2009 – 6/30/2009	\$47,080 Pro Rated BA Step 1
Amy Miraski	Grade 3	Triangle School	I. Champion	2/12/2009 – 6/30/2009	\$47,080 Pro Rated BA Step 1
*Christina Patrizio	Grade 7 - Literacy	Middle School	M. Styles	3/9/2009 – 6/30/2009	\$47,080 Pro Rated BA Step 1
MaryBeth Schwarz	Special Ed./Resource	Middle School	M. Sariano	3/16/2009 – 5/5/2009	\$47,080 Pro Rated BA Step 1
*James Stanislaski	Special Education	Middle School	N. Mastriana	2/9/2009 – 4/3/2009	\$47,080 Pro Rated BA Step 1

Co-Curricular Advisors

Name	Co-Curricular Club	Location	Effective	Stipend
Marion Donoghue	Spanish Honor Society	High School	1/5/2009 – 6/30/2009	\$253.50
Elena Maucere	Spanish Honor Society	High School	9/4/2008 – 12/31/2008	\$253.50

Coaches

Name	Sport	Location	Effective	Stipend
William Daly	Assistant Boys Tennis	High School	2008-2009 Season	\$3,370 Step 1
Mary Pat Lelinski	Volunteer Softball	High School	2008-2009 Season	N/A

Substitutes

Teachers - \$80/day			
Lisa Burgess	Jadelyn Denapoli	Nicole Falso	Jessica Fedroff
Anjinee Hussain	Colleen Kolb	Suzanne Menafro	Christine Murphy
Ferez Nallaseth	Jessica Porozok	Kyle Pucciarello	Angela Rotola
Lisa Salvatoriello	Marybeth Schwarz	Manimekalai Sivakumar	James Stanislaski
Renee Tackach			

Instructional Assistants - \$80/day		Nurses - \$100/day		Bus Driver - \$20/hour	
Lisa Burgess		Cynthia Bonetti			
Jadelyn DeNapoli		Donna Olanoff			
Suzanne Menafro		Evelyn Walinsky			
Angela Rotola					

Library Assistants - \$11.72/hour	Bus Aides - \$19.06/hour	Lunch Aide - 7.90/hour	Secretary - \$10.25/hour	Custodians - \$9.35/hour
Kyle Pucciarello	Gaye Allan	Gaye Allan	Gaye Allan	
Angela Rotola	Patricia Simone	Lisa Burgess		
Lisa Salvatoriello		Debbie Horinko		
Manimekalai Sivakumar		Geraldine Neall		
		Shruti Rajpara		

Mentors

Mentor	Mentee
Rob Robson	Deborah Cortigiani
Brian Hahl	Kimberly Beers

Student Teaching

Name	University	Grade Level/Subject Area	School	Effective	Cooperating Administrator/Teacher
Liv Bowring	Univ. of Pennsylvania	Reading Specialist Practicum	Amsterdam	1/27/2009 – 6/20/2009	J. Staats, H. Williamson
Ellen Callahan	Fairleigh Dickinson Univ.	Reading Specialist Practicum	Auten Road Intermediate	1/27/2009 – 5/13/2009	Donna Smyth
Joanna Robison	The College of New Jersey	Administrative Practicum	Hillsborough Elementary	1/27/2009 – 5/7./2009	M. Volpe, J. Trybulski, S. Rocco

Group Changes

Approve the group changes for the following personnel effective February 1, 2009 through June 30, 2009 as listed on *Schedule II-A*.

Rescind Approval of Substitute Teacher

Rescind the approval of Tiara Simpkins, substitute teacher.

Termination of Contract

Jacquelyn Rodin, permanent school aide, Auten Road Intermediate School, effective March 27, 2009.

Upon call of the roll, the motion carried with a unanimous vote recorded.

FINANCE

A motion was made by Mr. Paget and seconded by Mr. Gillette that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of December 31, 2008 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$ 6,683,164.39

Line Item Transfers

Approve the following line item transfers in the 2008-09 general fund budget as submitted in *Schedule III-A*:

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADMINISTRATIVE

A motion was made by Mr. Paget and seconded by Mr. Donnadio that the board of education approve the administrative agenda as follows:

Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV- A*.

Policies

The policy committee has recommended the following policies be included for consideration for first reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-B</i>	2461	Special Education/Receiving Schools
<i>IV-C</i>	3218	Substance Abuse – Teaching Staff Members
<i>IV-D</i>	4218	Substance Abuse – Support Staff Members
<i>IV-E</i>	5330	Administration of Medication
<i>IV-F</i>	5466	Graduation and Yearbook Fees
<i>IV-G</i>	6480	Purchase of Food Supplies

Approve Field Trip Destinations as Listed:

Montgomery Middle School, Skillman, NJ
AMC Commons (Theater), Clifton, NJ
Community Theatre, Morristown, NJ
Grounds for Sculpture, Hamilton, NJ
NJ Teen Arts Festival, Monmouth Univ., Long Branch, NJ
Lost River Caverns, Hellertown, PA
Monmouth Museum, Lincroft, NJ

Approve Overnight Trip as Listed

<u>School</u>	<u>Group/Team</u>	<u>Destination</u>	<u>Dates</u>	<u>Schedule</u>
HHS	Track Indoor Nationals	Reggie Lewis Center Boston, MA	3/13/09 – 3/15/2009	<i>H</i>
HHS	Track Penn Relays	Franklin Field Philadelphia, PA	4/23/09 – 4/25/09	<i>I</i>
HHS	Group 4 Track State Championships	Egg Harbor Twp HS Egg Harbor, NJ	5/29/09 – 5/30/2009	<i>J</i>
HHS	Music-Choir (Change in date – previously approved at 10/20/2008 meeting)	Bahamas Cruise Festival Royal Caribbean Cruise Lines	5/29/09 – 6/1/2009	<i>K</i>
HHS	Outdoor National Track Championships	North Carolina A & T Greensboro, NC	6/18/09 – 6/20/09	<i>L</i>

Approve Participation in the Special Education Medicaid Initiative (SEMI)

Approve participation in the Special Education Medicaid Initiative (SEMI) for the 2009-2010 school year.

Withdrawal from Alliance for Competitive Energy Services (ACES)

WHEREAS, the Hillsborough Township Board of Education participated in the Alliance for Competitive Energy Services (ACES) for the purpose of participating in an electric aggregation bid, and

WHEREAS, that agreement expired; and

WHEREAS; the Hillsborough Township Board of Education recently signed an agreement with the Middlesex Regional Educational Services Commission for the purpose of participating in a an electric aggregation bid;

NOW THEREFORE BE IT RESOLVED, that the Hillsborough Township Board of Education formally withdraws from its participation with ACES.

Resolution to Join the Educational Risk Insurance Consortium-North (ERIC NORTH)

Approve the resolution as submitted in *Schedule IV-M* as it relates to the grant application process.

Upon call of the roll, the motion carried with a unanimous vote recorded.

INFORMATIONAL

Emergency drills were held during the month of December as follows:

School	Dates	Times
Amsterdam School	December 4, 2008	2 minutes
	December 8, 2008	2 minutes 30 seconds
Auten Road Intermediate	December 4, 2008	1 minute 51 seconds
	December 22, 2008	1 minute 56 seconds
Hillsborough Elementary	December 2, 2008	1 minute 45 seconds
	December 9, 2008	1 minute 38 seconds
Sunnymead School	December 2, 2008	1 minute 45 seconds
	December 9, 2008	1 minute 38 seconds
Triangle Elementary	December 3, 2008	1 minute 45 seconds
	December 15, 2008	1 minute
Woodfern Elementary	December 3, 2008	1 minute 2 seconds
	December 15, 2008	1 minute 50 seconds
Woods Road Elementary	December 3, 2008	1 minute 30 seconds
	December 15, 2008	2 minutes 5 seconds
Hillsborough Middle School	December 3, 2008	2 minutes 20 seconds
	December 15, 2008	2 minutes 21 seconds
Hillsborough High School	December 9, 2008	2 minutes 33 seconds
	December 23, 2008	2 minutes 35 seconds

Lockdown Drills were held during the month of December as follows:

Auten Road Intermediate School – December 10, 2008

Hillsborough Elementary School – December 4, 2008

Sunnymead School – December 4, 2008

Triangle Elementary – December 12, 2008

Old Business

Mr. Donnadio encouraged the public to come out and comment on the budget process and cautioned that there could be a decrease in state funding.

Mr. Blandino asked if the policy committee could re-evaluate the cell phone policies of the district to limit the boards exposure to issues related to cell phone use.

Mr. Schneider stated that this will be referred to the policy committee for review.

Dr. Forsthoffer stated that he was notified that the federal stimulus package will be voted on next week. He also stated that the best we can hope for from state aid is that it is the same as last year.

Adjournment

A motion was made by Mrs. Haas and seconded by Mr. Paget to adjourn the regular meeting at 8:00 pm.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud
School Business Administrator/
Board Secretary